

Risk Assessment for BARRACUDAS DUNGARVAN (Club)

Under the requirements of Section 11 (1) of the Children First Act 2015 our Club operates as a provider of a relevant service to children and young people, where we are required to undertake an assessment of any potential for harm (referred to as 'risk') to a child while availing of our service.

This Risk Assessment considers the potential for harm to come to children and young people whilst they are in the care of our Club based on the risk of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment). The subsequent Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) is based on this Risk Assessment and will be completed/updated following this Risk Assessment.

Instructions for completion of this Risk Assessment

The Risk Assessment must be discussed and completed at Committee level and then signed by an Officer on the committee and the Club Children's Officer. The discussion, completion and subsequent signing must be recorded in the minutes of the meeting. The Secretary of the Club should then upload a copy of the signed Risk Assessment to the Club profile on the Membership database.

There are five headings used in the Risk Assessment with the following explanation:

Potential risk of harm to children – these are identified risks of harm to children whilst accessing activities in the Club

Likelihood of risk happening – the likelihood of the risk occurring in the Club measured by you as Low, Medium or High

Required Policy, Guidance and Procedure document – indication of the policy required to alleviate the risk

Responsibility – provider should indicate where the responsibility for alleviating the risk lies

Further action... - indicates further action that might be necessary to alleviate any risk ongoing

Potential risk of harm to children	Likelihood of risk happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club	Further action required ...
CLUB & COACHING PRACTICES				
Lack of required qualification for role, e.g. coaching, team manager, CCO etc	LOW	<ul style="list-style-type: none"> Training Guidance received from Swim Ireland Role requirements including coach/club manager outlined in Club constitution 	Club Committee Coach Team Managers	Contact with Swim Ireland needs to be constant to ensure that the Club is aware of any additional training requirements.
Supervision issues	LOW	<ul style="list-style-type: none"> Supervision policy outlined in Club Constitution Safeguarding Level 1 	Club Committee	Secretary to remain up to date with supervision requirements through contact with Swim Ireland
Unauthorised photography & recording activities	LOW	<ul style="list-style-type: none"> Photography & Filming policy 	Club Committee	Ongoing review
Behavioural issues	LOW	<ul style="list-style-type: none"> Code of Conduct Safeguarding Level 1 (min) Complaints & Disciplinary procedures 	Club Committee CDC	Ongoing review
Lack of gender balance amongst club personnel	MEDIUM	<ul style="list-style-type: none"> Supervision policy Coach/teacher education Team Manager education 	Club Committee Coach Team Managers	Ongoing review
No guidance for travelling and away trips	LOW	<ul style="list-style-type: none"> Travel/Away trip policy Child Safeguarding Training 	Club Committee Club Secretary	Ongoing review
Lack of adherence with misc. procedures in Safeguarding policy	LOW	<ul style="list-style-type: none"> Safeguarding Policy Complaints & Disciplinary procedures 	Club Committee Club Secretary	Ongoing review
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	LOW	<ul style="list-style-type: none"> Complaints & Disciplinary procedure Communications procedure 	Club Committee CDC	Greater communication to make committee members aware of policy
Difficulty in raising an issue by child & or parent Reason: Covered above	LOW	<ul style="list-style-type: none"> Complaints & Disciplinary procedure Communications procedure 	Club Committee CCO	Review the communication/responsibilities of the procedure/policy as required
Complaints not being dealt with seriously	LOW	<ul style="list-style-type: none"> Complaints & Disciplinary procedure 	Club Committee CCO/ CDC	Ongoing review

Potential risk of harm to children	Likelihood of risk happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club	Further action required ...
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	LOW	<ul style="list-style-type: none"> Reporting procedures Coach education Code of Conduct 	Club Committee CCO	Make reporting procedure known Include in Safeguarding L1
No Mandated Person appointed	LOW	<ul style="list-style-type: none"> Reporting procedures 	Swim Ireland	Include in Club personnel training Publicise identity of Mandated Person
No DLP appointed	LOW	<ul style="list-style-type: none"> Reporting procedures 	Club Committee	Publicise identity of DLP
Concerns of abuse or harm not reported	LOW	<ul style="list-style-type: none"> Reporting procedures Safeguarding Training L1 	Club Committee CCO CDC	Include in Safeguarding L1 Publicise names of CCO, DLP, MP Publicise reporting procedures
Not clear who YP should talk to or report to	LOW	<ul style="list-style-type: none"> Display the names of CCO and MP 	Club Committee CCO	Publicise names of CCO and MP Include in Safeguarding L1
FACILITIES				
Unauthorised access to designated young people's areas e.g. changing rooms	LOW	<ul style="list-style-type: none"> Supervision policy Coach/teacher education 	Club Committee Responsible Person	Clarify responsibilities before session starts
Unauthorised departure from club activities	LOW	<ul style="list-style-type: none"> Supervision policy Coach/teacher education 	Responsible Person	Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas	LOW	<ul style="list-style-type: none"> Photography & Filming policy 	Responsible Person	Enforce policy in changing and wet areas
Missing or found child on site	LOW	<ul style="list-style-type: none"> Supervision policy 	Responsible Person	Refer to policy and inform Gardai/PSNI
Children sharing facilities with adults e.g. dressing room, showers etc.	LOW	<ul style="list-style-type: none"> Safeguarding policy 	Club Committee CCO Responsible Person	Plan with facilities management to create a suitable child centred environment in shared facilities
RECRUITMENT				
Recruitment of inappropriate people	LOW	<ul style="list-style-type: none"> Recruitment policy 	Club Committee	Ongoing review
Lack of clarity on roles	LOW	<ul style="list-style-type: none"> Recruitment policy Role descriptions document Training 	Club Committee	Check job description Open communication policy amongst committee members
Unqualified or untrained people in role	LOW	<ul style="list-style-type: none"> Recruitment policy 	Club Committee Responsible Person	Ensure relevant people are up to date regarding new training opportunities

Potential risk of harm to children	Likelihood of risk happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club	Further action required ...
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors		<ul style="list-style-type: none"> Child Safeguarding Statement Training policy Communications procedure 	Club Committee Responsible Person	Display Child Safeguarding Statement Ongoing review
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	LOW	<ul style="list-style-type: none"> Child Safeguarding Statement Code of Conduct 	Club Committee	Display Child Safeguarding Statement Distribute Safeguarding Policy as appropriate Ongoing review
Unauthorised photography & recording of activities	LOW	<ul style="list-style-type: none"> Photography & Filming policy 	Club Committee Responsible Person	Ongoing review
Inappropriate use of social media and communications by under 18's	LOW	<ul style="list-style-type: none"> Communications policy Code of conduct 	Club Committee	Ongoing review
Inappropriate use of social media and communications with under 18's	LOW	<ul style="list-style-type: none"> Communications policy Code of conduct 	Club Committee Responsible Person	Ongoing review
GENERAL RISK OF HARM				
Harm not being recognised	LOW	<ul style="list-style-type: none"> Safeguarding Policy Safeguarding L1 	Club Committee All Club personnel	Ongoing review
Harm caused by - child to child - adult to child	LOW	<ul style="list-style-type: none"> Safeguarding Policy Safeguarding L1 	Club Committee All Club personnel	Ongoing review
General behavioural issues	LOW	<ul style="list-style-type: none"> Code of Conduct Complaints and Disciplinary procedures 	Club Committee	Take disciplinary action where necessary Sign code of conduct

This Risk Assessment document has been discussed and completed by Dungarvan Barracudas (Club) on 06th /03 /2018

Signed:

Siobhan Mc Grath

Name:

Siobhan Mc Grath

Signed:

Aidan Mc Carthy

Name: Aidan Mc Carthy

Role: (insert role on Committee)

Secretary

Role: Club Children's Officer

Date:

6/03/2018

Date:

6/3/18